



Citizens' assembly G1000Wageningen

Guide for the Workgroup

This is the 'Workgroup Guide'. In it you will find more information about the process and what awaits you. Do you have any questions? Send an email to info@inwonersberaadwageningen.nl

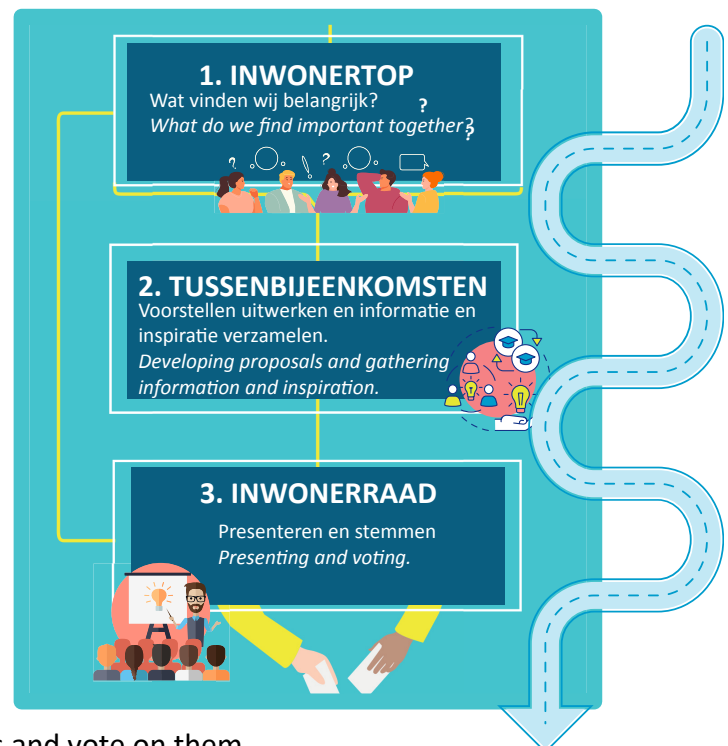
With the people in your [Workgroup](#) you will get to work during the Residents' Council. This Residents' Council is about how you want to move around within the municipality of Wageningen. The main question you will work on is:
How will we travel from A to B in Wageningen in the future?

You will work out ideas together into a clear [proposal](#). At the end of the Wageningen Residents' Council, during the [Closing Meeting on 14 June 2025](#), you will present the proposal to the participants and three panels. Then there will be a vote. If the proposal gets enough votes, it will be included in the [residents' agreement](#). This will be handed over to the mayor.

1 Kick-off meeting, Intermediate meetings and Closing meeting

The Residents' Council consists of three steps.

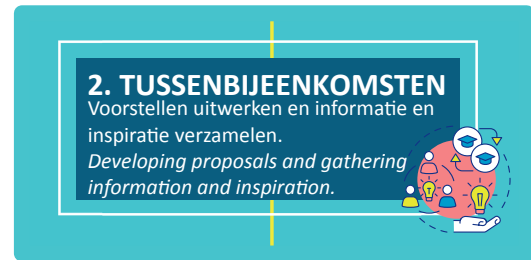
1. In the Kick-off meeting on 15 March 2025, we will determine the agenda for the Residents' Council Wageningen together.
What do we as a group consider **important to get from A to B in Wageningen in the future?**
2. And once we know that, what do we want to work on further? We will start immediately with doing just that.
3. During the intermediate meetings, we will continue working on the topics (the agenda) from the Kick-off meeting. We will make clear proposals for the future. The meetings are on **Wednesday evening 2 April, Saturday 12 April and Wednesday evening 14 May**.
4. In the Final Meeting on **Saturday 14 June 2025**, we will present the proposals and vote on them.





2 Intermediate meetings

Workgroups have been formed. In a Workgroup you work together to make a clear proposal. This proposal will eventually go to the final meeting. In the intermediate meetings you will also talk to inspirators and (experienced) experts. You will also receive information.



The Connectors

Each Workgroup appoints two Connectors, so we can keep in touch with each other.

A Connector:

... maintains contact with the organization of the Wageningen Residents' Council and with the other workgroups;

... ensures that the members of the Workgroup are kept informed about the program and other developments;

... is NOT the boss of the Workgroup, but ... the Connector.

... The Connector is present on April 2 and May 14 at 6:15 PM. On Saturday April 12, the Connector is present at 8:45 AM. Questions and requests from the workgroup can be discussed then.

2.1 The first intermediate meeting: April 2nd 2025

What do you have to do now??

1. **Agree on who will take notes.** For example on the flipchart sheets. You can write, draw, whatever you like.
2. **Do an introduction round:** What is your name? Why did you choose this workshop? What is important to you? Keep it short.
3. **Another round:** Do any additional rules need to be agreed upon? The Facilitator comes by to introduce themselves.
4. **Ahead with the content:** What does your group find important? What proposal do you want to work towards?
5. Agree on a **working title** for your workshop.



The final practical steps for this day:

- **Choose which inspirators** you would like to speak to on April 12 and put the list with names in the **Workshop folder**;
- **Choose, if you didn't already do so, 2 Connectors**, above you can find an explanation about Connectors. Write their names on the form;
- Write down your workshops **working title** on the form;
- **Indicate your preference:** choose **April 9, May 7 or May 21** to present your progress **online**;
- **On the sticker on your workshop folder**, write the number of your workplace and the working title;
- **Put your name badge** in de workshop folder.
- Exchange **contact information** and settle on your preferred way to keep in contact with each other;
- **Take pictures of the flipchart sheets** before you leave. Agree on a way to share the picture amongst yourselves. Take the sheets with your or put them in the workshop folder.





2.2 Second intermediate meeting April 12 2025: Inspiration carousel and Information market



During this day, as a participant, you will talk to various inspirational people and (experienced) experts.

In the morning you will gain inspiration and information. Then you will continue in your Workshop.

We will make sure that there are conversation facilitators. If you want, they can help you with the conversation at the table.

You will make group agreements and form ideas on how you can make decisions together. Of course, you will work with the content and with all the inspiration you have gained! We will finish at 14:30.

2.3 Third intermediate meeting, May 14 2025

The third meeting you will finish your proposal as Workshop. The proposal describes your approach or solution on how we will move from A to B in Wageningen in the future. With your topic you answer the question:

How will we travel from A to B in Wageningen in the future?

To come up with a good proposal, you can use all sorts of things:

- The ideas from the kick-off meeting (resident summit) – yours and those of others.
- The sample questions on the back of this workshop guide.
- The information from the inspirators, experts and experts by experience.
- Further information that you collect yourself.
- Suggestions from other participants from other workshops on your ideas.
- Help from a facilitator (conversation supporter) who can assist with the conversation in the Workshop.
- Help from a Reader who gives advice on how to write down your ideas. The reader is someone who is familiar with policy making. The reader does not judge the content, but whether the proposals can easily be adopted in policy. Of course, you ensure that the content is also easy to understand for residents of Wageningen.

2.4 Online meetings April 9, May 7 or May 21 2025



There are 3 online meetings of 1.5 hours from 8:00 PM to 9:30 PM. You don't have to participate, but it's fun. All workshops will present what they are working on in turn. This way you can coordinate better. The meetings will also be recorded so you can watch them later..

If you don't have a laptop or tablet at home to participate? Please let us know, so we can find a way for you to attend anyway.



3 The Closing meeting

- During the Closing Meeting, each workshop will present their proposal. You will do this three times: to a panel of politicians, a panel of experts and a panel of citizens. After that, there will be time for interaction with the audience.
- After the presentations we will vote on the decision points. You decide together when you think a decision point has been accepted. For example, how many of the total of votes there should be in favor.
- We will also be setting up a monitoring/consultative group. A group of participants who want to get started with the Wageningen Residents' Agreement. They will also talk to everyone who wants to help realize the Residents' Agreement..
- At the end of the closing meeting, the Residents' Agreement with all approved decision points is presented to the Mayor.



3.1 What happens with the results?

There may be outcomes that you would like to work on yourself. This can be done in the monitor/consultative group.

The municipality will also start working with the results. The municipal council of the municipality of Wageningen has promised to take the results seriously according to the 'apply or explain' principle. This means that they will include the results in policy or help to realize them. If this is not possible for a good reason, they will explain why this is the case.





4 Prepare the proposal for the closing meeting on June 14, 2025

At the end of the third intermediate meeting on May 14, 2025, you ensure that the proposal is almost finished. You then have more than three weeks to finish it completely and, for example, make the presentation and the 1-minute film. As a workshop, you deliver the following things:



- A **document** with the **Proposal** (see below).
- A **presentation** that you will give during the closing meeting (flipchart sheets or PowerPoint).
- A one minute **video** about your proposal.

The Proposal consists of:

- A clear and short **title** that describes your proposal
- A **summary of the proposal** of maximum 1 page (A4) consisting of maximum ½ page of text, supported with pictures.
- **The proposal.** Explanation of what you would like to happen and what is important to you if your proposal is accepted. This can look however you want it to, but it should be clear to others.
- To reach a Residents' Agreement, you will make decision points that relate to your proposal. The Residents' Council can then vote on this. To clarify:
 - A maximum of **5 decision points** in total;
 - A **decision point** has a length of about **50 words**;
 - A **decision point** must be answerable with a **'for'** or an **'against'**;
 - A **decision point** must stand alone. This means that even if, for example, point 1 or 2 do not pass the vote, point 3 can still be carried out.

**!!! Please send all of this to
info@inwonersberaadwageningen.nl no later than
Monday, June 9, 2025 before 9:00 AM!!!**





5 Sample questions for you to work on:

What Do We Find Important Together?

- What future do we envision? What do we consider important for that future?
 - What changes or opportunities do we see for our municipality, Wageningen?

What Needs to be done?

- How can we ensure that what we find important actually happens?
- What is our proposal? What will we work on?

What Is Needed for this to happen?

- What needs to be done to implement our proposal? **What or who** is needed?
- Are there any obstacles we might face when implementing our proposal? What or who is needed to overcome them?
- Can we take any action ourselves to make our proposal a reality?
- *Also consider: Are there existing initiatives or organizations in the municipality we can collaborate with? Are there policies we can align with? Or are new approaches needed?*

What Is Your Proposal Now?



Questions? Mail to info@inwonersberaadwageningen.nl
Or visit the Website: www.inwonersberaadwageningen.nl
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